重要通知

郵件貼上足夠郵資

若郵件郵資不足，香港郵政會收取欠資及相關費用。本署不會接收郵資不足的郵件，有關郵件將由香港郵政退回寄件人(有回郵地址)或予以銷毀 (沒有回郵地址)。為確保郵件能妥善送達本署，並免卻不必要的派遞延誤或失誤，請切記投寄郵件前支付足額郵資及註明回郵地址。

Important Notice

Mail items with insufficient postage

Underpaid mail items are subject to surcharge by Hongkong Post. This department will not accept underpaid mail items, which will be returned to the sender (with return address) or disposed of (without return address) by the Hongkong Post. For proper delivery of your mail items to the department, and to avoid unnecessary delivery delay or unsuccessful delivery, please ensure your mail items bear sufficient postage with return address before posting.

運輸署
Transport Department

致： 香港金鐘道 95 號統一中心 3 樓
運輸署公共車輛分組

申請學生服務(A03)批註作後備校巴用途
(只適用於合資格的非專營公共巴士營辦商[註一])

本人 / 本公司* (名稱: _____) (客運營業證號碼：_____)欲申請為上述客運營業證下所有**符合要求**[註二]的單層公共巴士增添學生服務(A03)批註作後備校巴用途。本人 / 本公司*明白下文所列明的申請資格，並願意遵守相關細則。

申請人簽署 : _____
(如屬有限公司，請加蓋印)

簽署人姓名 : _____

聯絡電話 : _____

日期 : _____

備註：

[註一] 有關申請只適用於**現有**公共巴士客運營業證持證人而其客運營業證下有最少一輛獲簽發 A03 服務批註的公共巴士，該 A03 服務批註之有效期須最少長達 30 天。

[註二] 有關公共巴士如於 2009 年 5 月 1 日或之後首次登記，必須遵照香港法例第 374A 章《道路交通（車輛構造及保養）規例》第 73(1AA)條的規定裝設「保護式的座椅」，並通過運輸署驗車中心的檢驗，否則有關車輛將不會獲發 A03 服務批註。

注意事項：

運輸署會審核申請人客運營業證下的公共巴士是否符合上文所列的申請資格而進行審批，並會在完成審批後發信通知申請人獲批准新增 A03 服務批註的公共巴士詳情。申請人必須於指定日期前帶同列於批准信內的文件到公共車輛分組辦理相關手續。如有關車輛是首次獲發非專線客運營業證證明書(即「紅證」)，申請人須繳付$160（每年每輛）之費用。

**請將不適用者刪去*

To: Public Vehicles Unit (PVU)
3/F, United Centre, 95 Admiralty Road, HK

Application for Student Service (A03)for Spare Use
(only applicable to eligible non-franchised public bus operators[Note1])

I / We* (Name: _____) (Passenger Service Licence (PSL) No.: _____) would like to apply for Student Service (A03) endorsement on all the eligible[Note2] single-deck public bus(es) under the above PSL. I / We* understand the criteria as stated below and will comply with relevant conditions.

Signature of Applicant : _____
(with company seal for limited company)

Name of Applicant : _____

Contact Number : _____

Date : _____

Remarks：

[Note1] This application is only applicable to an existing PSL holder having at least one public bus under its PSL which is granted with a A03 endorsement from which the A03 endorsement remains valid for at least 30 calendar days from the date of acknowledgement of this application

[Note2] If the public bus(es) is/are registered on or after 1 May 2009, the bus(es) should be in compliance with the safer seat requirement as stipulated under Regulation 73(1AA) of the Road Traffic (Construction and Maintenance of Vehicles) Regulations, Cap. 374A, and should pass the vehicle examination conducted by the Vehicle Examination Centre of Transport Department. Otherwise, the bus(es) would not be granted with the A03 endorsement.

Notes for Attention:

Transport Department will assess each application in accordance to the above criteria and inform the applicant in writing of the details of bus(es) approved to be granted with A03 endorsement. Applicant should bring the approval letter, together with all the documents listed in the letter, to PVU within the specified period to complete the formalities. If the bus(es) is/are first issued with Passenger Service Licence Certificate(s) (non-scheduled), a fee of $160 (per year per vehicle) will be charged.

**Please delete as appropriate*